Working Remotely Safeguards

Enable Security Features
Activate firewalls, anti-virus, and wireless encryption, and password protect all personal and business devices and systems

Use Secure Sharing Channels
Avoid taking sensitive files outside the office, or if you must, use a secure server or other IT-approved channel

Connect via VPN
Whenever possible, use a VPN when accessing business-sensitive data and systems

Maintain Separation
Don’t allow children, family or friends to use business devices for personal activities